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United Nations Industrial Development Organization

ESCAP Regional Energy Development Programme (REDP)
Regional Network for Small Hydropower (RN-SHP)

Technical Advisory Group (TAG)
First Meeting

Hangzhou, China, 11 - 13 December 1984

ANNOTATED PROVISIONAL AGENDA
(RN-SHP/TAG.1/)

Agenda item

1. Opening of the meeting

   Short welcome addresses will be made by the REDP Senior Co-ordinator, as well as representatives from UNDP, ESCAP, UNIDO and the Interim Co-ordinator of RN-SHP, followed by the official opening by a senior official of the Government of P.R. China.

2. Election of officers

   It is suggested that a chairman and a rapporteur be elected.

3. Adoption of agenda

   The provisional agenda will be considered and adopted.

4. Review and evaluation of activities during 1982/1983/1984

   The Interim Co-ordinator of the RN-SHP will make a presentation of the activities carried out during the period 1982/1983/1984 based upon a report (RN-SHP/TAG.1/). The TAG may wish to evaluate the activities carried out and take into account such experiences for considering the future work programme of RN-SHP.

5. Guidelines for future activities of RN-SHP

(a) Proposal for 1984/85/86 by the Interim Co-ordinator
The Interim Co-ordinator of RN-SHP will outline the future work programme in accordance with document (RN-SHP/TAG.1/). The TAG may wish to review the proposal submitted in conjunction with the aspects to be discussed under 5b., 5c. and 5d., and recommend and endorse a work programme for 1984/1985/1986.

(b) Priority subject areas and projects

The participants have been requested to give considerations to priority subject areas and projects relevant to their national needs and of regional significance. The participants will make individual presentations of their papers, after which a list will be prepared in the order of priority. The TAG may wish to consider and recommend it as a general framework for future activities.

(c) Decentralization of RN-SHP activities

Since the RN-SHP is not to be viewed as an institution but as representing arrangements for co-operative activities, it is necessary to decentralize some of the RN-SHP activities for implementation by participating member countries. This would also be necessary from the view point that the RN-SHP Secretariat has a capacity limit for preparing necessary documentation and background papers and for organizing a large number of workshops and training courses. The TAG may wish to identify appropriate and suitable projects which implementation could be entrusted to other member countries, reflecting the capability and capacity for them to act as host organization with the co-operation of the RN-SHP Secretariat. The TAG participants have been requested to prepare a paper on the subject and such proposals could be used as basis for discussions.

(d) Strenghtening of Network activities

A review will be made of the existing and planned co-operative activities of RN-SHP. Participants were invited to propose in their papers priority areas of common nature for joint co-operative research. In addition, consideration should be given to the methods of organizing and implementing such joint research projects.

6. Financial resources

In view of the limited financial resources available, it is important that they be utilized to achieve maximum impact anticipated. In this respect, the TAG may wish to consider and recommend the reallocation of funds available under Phase-II of the REDP as well as other sources of funds that are available. Meanwhile, in order to ensure maximum benefit with duplicating effects particularly towards strengthening the technological capabilities in the member countries for promoting the development, application and operation of small hydropower, it is necessary to secure additional sources of funding. Towards this end, considerations should be given to formulate and prepare bankable project documents that could be presented in a systematic manner to potential donor agencies and organizations, including recommendations for an organizational mechanism required for such purpose.

7. Designation of national sub-focal points

The Regional Network for Small Hydropower is based upon the philosophy of activating, stimulating and promoting interaction between and among those agencies and organizations entrusted with small hydropower development, application and operation in the member countries. From this view point, the nomination of national sub-focal points for small hydropower is a precondition for affective and fruitful activities. The TAG may wish to consider ways and means of urging the REDP focal points who have not yet nominated their sub-focal points to do so as soon as possible.

Furthermore, in view of the fact that still a considerable amount of assistance and co-operation is required from industrialized countries as well as those developing countries outside the ESCAP region and other international organizations providing such assistance, the TAG may wish to consider the possibility of allowing such entities to be invited to participate in the SHP activities as "Associate Members" of the RN-SHP.

8. Technical Advisory Group (TAG)

In view of the limited financial resources presently earmarked for the TAG meetings, the number of TAG member participants who can be invited at project costs are extremely limited. Document number RN-SHP/TAG.1/ provides alternative proposals on this subject.

9. Recommendations

Recommendations of the TAG will be submitted through the REDP Senior Co-ordinator to the REDP Steering Committeefor their consideration and endorsement. It is therefore necessary to prepare in a concise and clear manner the recommendations stemming the present TAG Meeting, together with information on the relevant financial implications with the aim of securing appropriate support in implementing the proposed activities.

10. Date and venue of next meeting

The TAG may wish to indicate the date and venue of the Second TAG Meeting, also taking into account the conclusions of item 8. above.

11. Other matters

The participants may wish to propose any other matters for consideration by the TAG.

12. Adoption of the Report

A draft report will be prepared, in English, for consideration by the participants at the meeting and for adopting it, subject to relevant modifications and changes. The final report will be prepared thenafter by the Secretariat for appropriate distribution.

13. Closure of the Meeting

A short closing ceremony will be held.